



TransGlobe
Property Management Services

May 7, 2010

IMPORTANT NOTICE TO RESIDENTS

165 ONTARIO STREET

Dear Residents:

RE: BALCONY RESTORATION/PAINTING/BRICK AND CONCRETE REPAIR

TransGlobe Property Management Services is pleased to announce that we will soon begin restorative work on the exterior of the building. This work is necessary preventative maintenance as it is required to protect the physical integrity of the complex.

This project will involve balcony restoration on a small number of units, brick and concrete repair around the outside of the building and painting where required.

We will work with our contractor and consultant and make every effort to complete these upgrades in an efficient manner.

In addition, there will be times when our contractor must use power tools to complete their work. The use of this equipment does produce noise which is unavoidable however you will be notified well in advance of this work. Although we will take steps to minimize this disruption and inconvenience, there may be times when the noise can be heard in your apartment.

We will make every effort to communicate regularly via notices and schedules posted on a temporary communication board that will be set up in the building lobby.

In the event you have specific questions or concerns relating to these upgrades that are not addressed in our updates, you are free to contact me directly at 905-672-1100 ext 1322.

Yours truly,
TRANSGLOBE PROPERTY MANAGEMENT SERVICES

Suzanne Jong
Property Manager