



1 Longbridge Rd.
Second Floor
Thornhill, ON
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Tel: 905-763-7400
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RE: 165 ONTARIO ST BALCONY REPAIRS

Attention All Tenants

Please be advised that starting on Monday December 3, 2012 contractors will be mobilizing/preparing to start the repairs of all balcony railings and necessary concrete repairs. When access is required to your individual units, Notices of Entry will be provided.

At that time all tenants are asked to empty their balconies NOW so the contractor can assist to me the necessary repairs. You will have NO ACCESS to your balcony until the work is complete.

All measures are being taken so that the work will be completed in a very safe and timely manner. But **PLEASE EXERCISE CAUTION** when entering/exiting the building due to overhead work.

This necessary work is being done to improve the aesthetics, integrity and enjoyment of our building.

If you have any questions; please contact you Building Representative.

Thank you for co-operation

Yours truly,
By its Authorized Agent and Manager
Berkley Property Management Inc
Per:

Inna Smakovsky
Property Manager