

# STANDARDS FOR USE AND INSTALLATION OF WINDOW AIR CONDITIONERS

As a Landlord, CLV Group Inc. has an obligation to ensure:

- Safe and secure installation of window air conditioners so as to ensure the protection of people and CLV Group properties
- Damage does not occur to window systems
- Disruption in electrical supply is minimized to the premises due to overloading of circuits
- A consistent and pleasing appearance of the building exterior
- Compliance by all tenants with the lease, respecting the rights of the other tenants

Based on these requirements, tenants wishing to install window air conditioners may do so only under the following conditions:

1. Window air conditioners are to be properly supported within the window frames so as to prevent accidental falling of the unit or allowing water to fall and disturb tenants below.
2. Air conditioners are not to be installed on the window tracks but elevated over the top of the tracks with protective brackets or wooden boards designed to prevent damage, vibration and excessive noise. Holes in window frames are not permitted.
3. Window air conditioners may not exceed 10 AMPS or 8,000 BTU's.
4. Fuses and breakers must be limited to "P" type and/or rated at 15 AMPS.
5. Spacers installed in the window opening above or beside the air conditioners must be Lean plastics, Plexiglas or glass framed and properly secured so as to prevent entry by the elements.
6. Wooden, cardboard or other non-transparent spacers are not acceptable.
7. Air conditioners may be installed no sooner than May 15th and must be removed no later than October 15th in each and every cooling season.

Please note: Tenants who have the cost of hydro included in their rent, are required to pay the required fee per cooling season, for each air conditioner installed.

If you have any questions regarding window air conditioner installation, including the names of recommended installers, please contact your Area Operations Manager or your Property Manager.

Thank you in advance for your continued co-operation.  
CLV Group

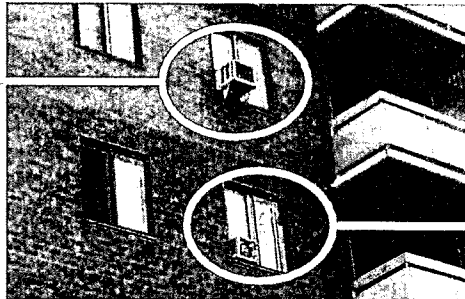


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Below shows the safe way and the dangerous way to install an Air Conditioner. CLV Group wants to show residents looking to install an AC unit in their apartment how to do it safely and stay cool at the same time.

## ACCEPTABLE

BRACKETS & PLEXIGLAS



## UNACCEPTABLE

CARDBOARD & NO PLEXIGLAS

### RESIDENTS WISHING TO INSTALL WINDOW AIR CONDITIONERS MAY DO SO ONLY UNDER THE FOLLOWING CONDITIONS:

1. Window air conditioners are to be properly supported within the window frames so as to prevent accidental falling of the unit or allowing water to fall and disturb residents below.
2. Air conditioners are not to be installed on the window tracks but elevated over the top of the tracks with protective brackets or wooden boards designed to prevent damage, vibration and excessive noise. Holes in window frames are not permitted.
3. Window air conditioners may not exceed 10 AMPS or 8,000 BTU's.
4. Fuses and breakers must be limited to "P" type and/or rated at 15 AMPS.
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7. Air conditioners may be installed no sooner than May 15th and must be removed no later than October 15th in each and every cooling season.

### ANYONE FOUND NOT FOLLOWING THE STANDARDS ABOVE WILL BE REQUIRED TO REMOVE THE AC UNIT IMMEDIATELY

1. Please note: Residents who have the cost of hydro included in their rent, are required to pay the required fee per cooling season, for each air conditioner installed.
2. If you have any questions regarding window air conditioner installation, including the names of recommended installers, please contact the Administrator in your regional office



[www.clvgroup.com](http://www.clvgroup.com)

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