



June 23, 2021

165 Ontario Street

Re: PARKING AUDIT

Dear Resident(s):

In a continued effort to maintain the highest level of parking security and to reduce any instances of unauthorized vehicles using the available parking on-site, CLV is now conducting a parking audit for 165 Ontario Street, St. Catharines ON.

To assist in this process please fill out the following information (IF YOU HAVEN'T DONE SO VIA EMAIL ALREADY) and return to us no later than Friday June 25th, by delivering it to the mail slot in the old office or by email to: stcatharines-admin@clvgroup.com

Name of Tenant(s): _____

Unit #: _____

Current Parking Spot(s) #: _____

Make: _____

Model: _____

Colour: _____

Plate: _____

Once received we will be issuing new Green parking passes which must be displayed from your rearview mirror. Once the audit is complete, any vehicle not displaying a proper parking pass will be ticketed or towed at the owner's risk and expense.

We will be temporarily opening the office at 165 Ontario to issue parking tags.

MONDAY, JUNE 21 9:00 AM – 12:00 PM

WEDNESDAY, JUNE 23 9:00 AM – 12:00 PM

FRIDAY, JUNE 25 9:00 AM – 12:00 PM

Due to the delay we have extended the cut off date to Wednesday, June 30th. TAGS WILL NOT BE ISSUED WITHOUT A SIGNED PARKING AGREEMENT.

Please note your assigned parking tag is non-transferable and any tags must be returned to the office upon cancellation of the parking spot or at time of move out. A fee of \$50 will be charged for the replacement of any lost, stolen or un-returned parking tags.

Should you have any questions or concerns, please do not hesitate to contact our office. Thank you in advance for your continued co-operation in this regard.

CLV Group Management

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